

ACH Authorization Agreement for Direct Payments

I (we) hereby authorize **Classic Property Management** to initiate debit entries directly from my (our) [] **Checking** / [] **Savings** account. I (we) understand that payments will be withdrawn on the **1st of each month**. I (we) understand that **Classic Property Management** must be notified of any bank account changes and that these changes will be made effective on the next month's withdrawal, if received by the **20th of the month**.

Name of Your HOA

Routing #

Account #

Your Name(s)

Property Address (Include Unit if Applicable)

Signature

Date

DUE DATE is on the 1st of the month. Classic Property Management will be making a recurring withdrawal on the 1st of each month.

Initials

****PLEASE ATTACH A VOIDED CHECK TO THIS AGREEMENT****

INSTRUCTIONS:

- 1) Please either print out and complete this form, or complete it digitally and save it.
- 2) Return this form to us with a voided check. You can send it back to us in **ONE** of the following ways:

Mail your printed form and voided check to:
Classic Property Management
5757 Arapahoe Ave. Suite A-1
Boulder, CO 80303

Email your completed form and a scanned
voided check to:
kathy@cpcboulder.com

Fax your completed form and voided check to:
Fax: (303) 444-0512

Classic Property Management
5757 Arapahoe Ave
Suite A-1
Boulder, CO 80303
Office Number: (303) 444-1456